



Unité de
neuroimagerie
fonctionnelle

Functional
Neuroimaging
Unit

DISINFECTION PROCEDURES

IUGM cleaning staff schedule

Cleaning of the UNF is done everyday, after hours.

Tuesday and Thursday at 8am: Cleaning of the MRI room (blue zone), will be done when the MRI operator is on site.

Personal Protective Equipment (PPE) for cleaning

Following INSPQ and CNESST rules the following Personal Protective Equipment (PPE) should be worn when disinfecting:

- Gloves
- Procedure masks

The PPE listed above will be made available throughout UNF for staff and researchers to use. Procedure masks are available at the entrance of the UNF and at the entrance of the MRI room (C-0674). Hand sanitizer is available at the entrance of the UNF (C-0653), at the entrance of the MRI room (C-0674) and in the control room (C-0669). Boxes of gloves are available at the entrance of the MRI room as well inside the MRI room (C-0674).

Approved disinfectant product

- 70% isopropyl alcohol and 80% isopropyl alcohol for outside the MRI room.
- Virucide wipes for inside the MRI room only.

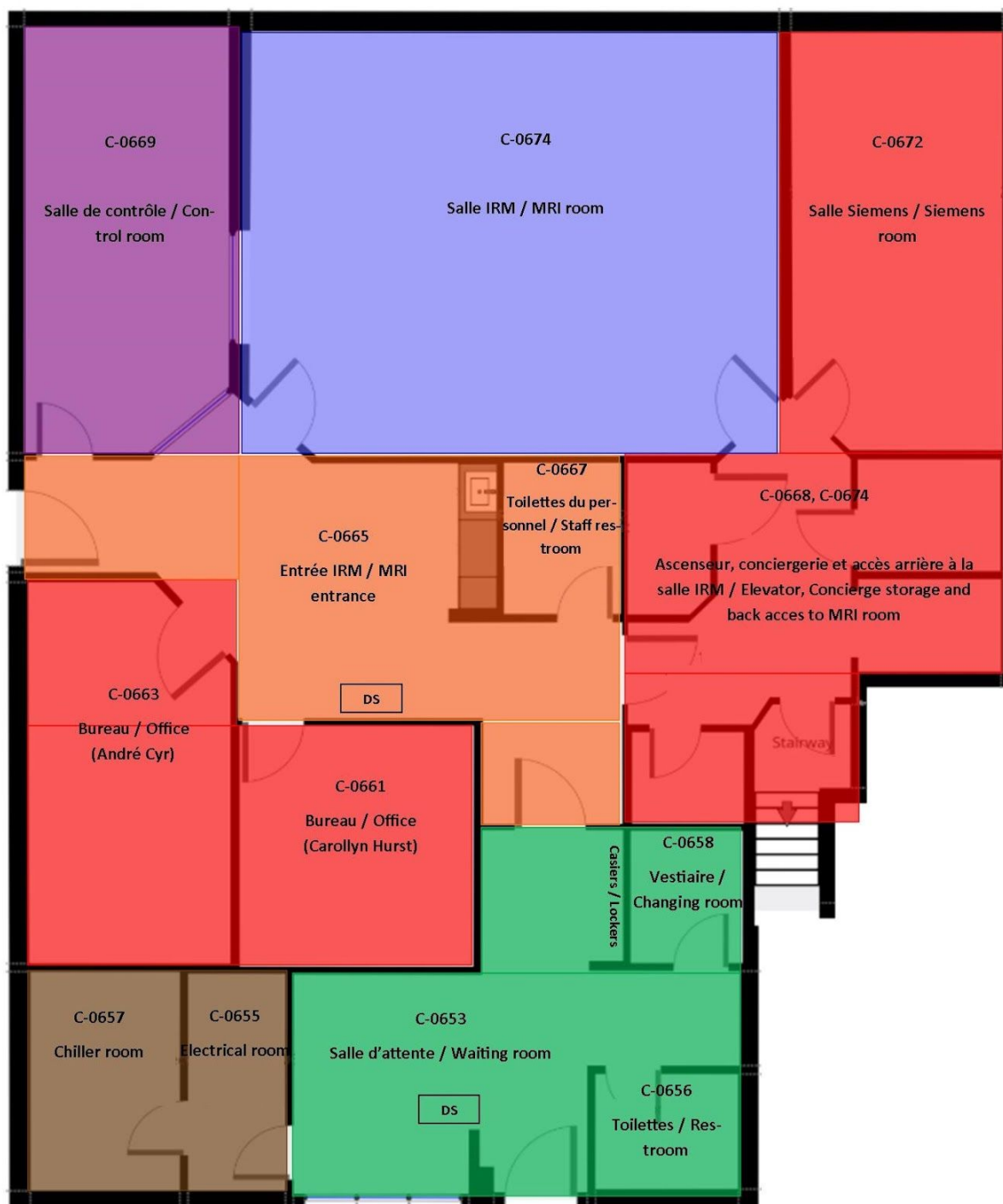
Disinfecting stations (DS)

- One table is installed at the entrance of UNF (green zone): to put on a new mask when entering UNF and to disinfect hands and lab equipment owned by researchers, (i.e laptops).
- One table is installed beside the staff office (C-0661) (orange zone), to disinfect equipment (electronic tablets, pens, face shield, etc.).

General disinfecting procedure

1. Wash your hands and wrists with soap and lukewarm water for 20 seconds, or use hand sanitizer (latter is encouraged).
2. Put on a face mask (only if you need a fresh new one).
3. Put on disposable gloves.
4. Disinfect all surfaces according to the zoning presented below.
 - Dispose of used wipes in the designated closed trash can.
 - Participants should dispose of their own pajamas in the yellow laundry bins, outside of the non-staff washroom (C-0656).
5. Safely remove gloves.
6. Wash your hands and wrists with soap and lukewarm water for 20 seconds or use hand sanitizer (latter is encouraged).

Disinfecting instructions by zones



Green zone

Waiting room (C-0653), restroom (C-0656), changing room (C-0658) and lockers

Disinfection required by:

Researcher or research assistant	UNF operators
<ul style="list-style-type: none">• Test equipment (if owned by researchers, it needs to be disinfected in the waiting room first)• Chairs and table in the waiting room• Doorknobs, bench and light switch in the changing room• Doorknobs, light switches and faucet in the restrooms• Keys, handles and inside of the lockers that was use	<ul style="list-style-type: none">• Doorknobs of the door separating the green and orange zone• Thermometer

Orange zone

MRI entrance area (C-0665) and staff restroom (C-0667)

Disinfection required by:

Researcher or research assistant	UNF operators
<ul style="list-style-type: none">• Chair, table, door and handles of cupboards, if used• Used visor	<ul style="list-style-type: none">• Doorknobs, light switches, faucet in the staff restrooms• Pen and tablet

Purple zone

Control room (C-0669)

Disinfection required by:

Researcher or research assistant	UNF operators
<ul style="list-style-type: none">• Table, mouse, keyboard, computer and wires touched and use by the researcher or research assistant	<ul style="list-style-type: none">• Table, chair, lightswitches, door knobs, phone and intercom used by MRI operator

Blue zone

MRI room (C-0674)

Disinfection required by:

Researcher or research assistant	UNF operators
<ul style="list-style-type: none">• Test equipment used: researchers owned and UNF owned	<ul style="list-style-type: none">• MRI table• Coil (inside)• Bore• Disposal of linen

Red zone

Staff offices (C-0661 & C-0663), elevator, concierge storage (C-0668), access to the back of the MRI room (C-0674) and Siemens room (C-0672)

Zone strictly reserved for the UNF staff and select members of Julien Cohen-Adad laboratory. If this zone is only being accessed by one staff member (i.e. MRI operator during their scanning shift), it can be disinfected after their shift. However, if this zone is being accessed by multiple people (i.e. maintenance people, UNF staff and/ or Cohen-Adad lab members), then the equipment used and high touch areas (i.e door handles, light switched, cupboard doors, etc...) have to be disinfected after each use.

Cleaning required:

- Doorknobs and light switches
- Everything that the MRI operators/staff/Cohen-Adad lab member touched
- For equipment that is not conducive to being disinfected (i.e. materials are sensitive to cleaning product or humidity), gloves must be worn during use, and disposed of immediately after.

Designated person: MRI operators, UNF staff, Julien Cohen-Adad lab members

Brown zone

Chiller room (C-0657) and electrical room (C-0655)

Zone can only be accessed by UNF staff and maintenance staff.

Cleaning required: Door Handles, light switches and everything that was touched

Designated person: UNF staff

UNF's testing room (R0743)

A plexiglass divider is installed on the participant table.

Isopropyl alcohol wipes, hands sanitizers, gloves and masks will be available in the room.

Research assistant should disinfect the table, chairs, doorknobs, light switches and E-prime computer if used, before and after.